



Sustainable Communities Work Programme 2015/16

This table sets out the Sustainable Communities Panel Work Programme for 2015/16; the items listed were agreed by the Panel at its meeting on 11th June 2015. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -
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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date – 11 June 2015

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
Setting the work programme	Priorities for 2014/15 – Cabinet Member/Director presentation	Report	Chris Lee/Simon Williams and Cabinet Members	To provide an overview of the departments priorities to establish where the Panel might focus their work programme and add value to the work of the council.
Setting the work programme	Agreeing the 2014/15 work programme	Report	Rebecca Redman	To enable the Panel to agree the draft 2015/16 work programme.
Scrutiny Review	Morden Leisure Centre	Verbal Update	Christine Parsloe	To provide the Panel with an update on work undertaken and planned in relation to the Morden Leisure Centre development.
Performance Monitoring	Circle Housing Merton Priory (Performance Monitoring)	Presentation	Representatives from CHMP	To enable the Panel to performance monitor progress with delivery of the stock transfer commitments, repairs and maintenance and to receive an update on the regeneration

				programme.
Performance Monitoring	Performance Reporting(including focus on waste management and street scene)	Verbal Report	Chris Lee	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary

Meeting date – 2nd September 2015

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
Pre decision scrutiny	Creating a Tourist Industry in Merton	Report	Chris Lee/James McGinlay	To provide the Panel with an overview of the councils work in this area to determine if Members feel a task group review of the tourist industry in Merton would add value.

Pre decision scrutiny	Merton Adult Education	Report	Simon Williams	To enable the Panel to comment on proposals for the Merton Adult Education Service and to make any recommendations for Cabinet consideration.
Scrutiny Review	Draft Final Report – Housing Supply Task Group	Report	Rebecca Redman/Cllr Ross Garrod	To present the Final Report and recommendations of the Housing Supply Task Group to the Panel for endorsement and submission to Cabinet their consideration.
Scrutiny Review	Commercial Services and opportunities to maximise resources	Report	Chris Lee	To provide the Panel with an overview of the councils work in this area to determine if Members feel a task group review of commercial services would add value.
Performance Monitoring	Climate Change and Green Deal Task Group	Progress Report	James McGinlay	To provide the Panel with an update on the delivery of the action plan to implement all agreed recommendations

				resulting from this task group review.
Performance Monitoring	Performance Reporting(including focus on waste management and street scene)	Verbal Report	Chris Lee	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Setting the work programme	Work Programme 2015/16	Report	Rebecca Redman	To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider.

Meeting date – 11th November 2015

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
Pre decision scrutiny	Budget/Business Plan Scrutiny (round 1)	Report	Chris Lee/Simon Williams/Caroline Holland	To comment on the councils budget proposals at phase 1.

Pre decision scrutiny	Results of the wheeled bin pilot	Report	Chris Lee	To comment on the findings of the wheeled bin pilot and make any recommendations to Cabinet.
Scrutiny Review	Morden Leisure Centre	Verbal Update	Chris Parsloe	To provide an update to the Panel on the development of Morden Leisure Centre.
Performance Monitoring	Performance Reporting(including focus on waste management and street scene)	Verbal Report	Chris Lee	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Setting the work programme	Work Programme 2015/16	Report	Rebecca Redman	To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider.

Meeting date – January 2016

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
Pre decision scrutiny	Budget and business plan scrutiny (round 2)	Report	Chris Lee/Simon Williams/ Caroline Holland	To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and coordinate a response to Cabinet.
Scrutiny Review	Scoping Report – Commercial Services Task Group	Report	Stella Akintan	To agree the scope for the Panels task group review of commercial services.
Performance Monitoring	Circle Housing Merton Priory	Presentation	CHMP	Content of presentation to be discussed. Primarily covering repairs and maintenance issues and how they have been addressed and further issues mitigated.

Scrutiny Review	Executive Response and Action Plan – Housing Supply Task Group	Report	James McGinlay/Steve Langley	To provide the Panel with a response to the Report and recommendations of the Housing Supply Task Group further to Cabinet consideration.
Performance Monitoring	Performance Reporting (including focus on waste management and street scene)	Verbal Update	Chris Lee	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Setting the work programme	Work Programme 2015/16	Report	Rebecca Redman	To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider.

Meeting date – February 2016

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
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Scrutiny review	Merton Leisure Centre	Verbal update	Chris Parslow/Chris Jones (Sweett Group)	
Scrutiny review	Cycle Routes	Report	James McGinlay	To provide Members with an update on developments to cycling provision in Merton.
Pre decision scrutiny	Phase C Procurement programme (including parks, grounds, maintenance and waste)	Report	Cormac Stokes	To enable Members to undertake pre decision scrutiny of the contract for Phase C.
Performance Reporting	Town Centre Regeneration Update (including updates on developments re: developing cycling provision)	Presentation	James McGinlay	To provide a progress update on delivery of the councils town centre regeneration programme.
Performance Monitoring	Libraries Annual Report	Presentation	Anthony Hopkins	To provide the annual report on libraries service and to inform members of proposed future development of the libraries service.

Performance Monitoring	Performance Reporting: environment and regeneration (including focus on waste management and street scene)	Verbal Report	Chris Lee	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Setting the work programme	Work Programme 2015/16	Report	Annette Wiles	To amend/agree the Panels work programme and accommodate any pre decision or other items that the Panel may wish to consider.

Meeting date – March 2016

Scrutiny Category	Item/issue	How	Lead member/ lead officer	Intended outcomes
Pre decision	Highways maintenance – contract renewal	Report	Chris Lee	To provide members with an opportunity to comment on the highways maintenance contract renewal and to make any recommendations to Cabinet for consideration.

Performance Monitoring	Climate Change and Green Deal Task Group	Progress Report	James McGinlay	To provide the Panel with an update on the delivery of the action plan to implement all agreed recommendations resulting from this task group review.
Scrutiny review	Shared Services	Report	Chris Lee	Briefing on shared services to update the Panel on work being undertaken by the Panel in this area, including proposals for establishing shared services across functions/services within the E&R department.
Performance Monitoring	Adult Skills and Employability Task Group – Progress on implementation of action plan	Report	James McGinlay/Yvonne Tomlin Cllr Holmes (Member Champion)	To performance monitor delivery of the action plan resulting from the task groups review of adult skills and employability.

Performance Monitoring	Performance Reporting(including focus on waste management and street scene)	Verbal Report	Chris Lee	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Scrutiny Review	Topic Suggestions 2016/17	Report	Annette Wiles	To seek topic suggestions from the Panel to inform discussions about the Panels 2016/17 work programme.